

MEETING MINUTES

Board: Hephzibah Charter Foundation
Board Meeting: April 18, 2017
School(s): Georgia School for Innovation and the Classics

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
04-18-18	4:17 p.m.	5:05 p.m	TBD	TBD	W. McLeod
Meeting Location:					
Teleconference					

Attended by:	
Robert Buchwitz Wright McLeod Brent Weir Glenn O'Steen Roger James Absent: Jennifer Allen	Mary Jane Abbott – Principal Jody Boulineau - Superintendent David Jenkins – AP Julie Hawkins – AP Rachel Farley – Academic Coach Multiple Staff Members Danny Brewington – Ed Innovation Partners
Highlights:	

CALL TO ORDER

The meeting commenced at 4:17 P.M.

I. Administrative Functions

- Approval of Minutes - Mr. Weir made a motion to approve and Mr. James made a Second. Adopted unanimously.
- Addition to Agenda - Mr. Weir made a motion to add dress code to the agenda and Mr. James made a Second. Adopted unanimously

II. School Related Reports

- Chairman Buchwitz requested clarification on the correlation of suspensions to withdrawal. Ms. Abbott provided the requested information.

III. Financial Reports

- Monthly Financial Report
 - The board requested clarification on comments regarding quantity and quality of the school lunch and the impact that has on participation and income.

IV. Old Business

- Staff Bonus Communication – Mr. Boulineau acknowledged communication had been sent.
- Volunteer Dress Code – Mr. Boulineau outlined the new dress code and the changes made. Highlights are that shirts go to solid colors in the color of the school’s colors. Additional clarifications made on issues that have arisen over the course of the recent academic year. A Motion to approve the dress code as presented was offered by Mr. Weir and Mr. James second. Motion approved unanimously.

V. New Business

- Website Compliance Notification – Mr. Boulineau indicated that the necessary minutes have been posted per Board Secretary.
- Comprehensive Performance Framework Presentation to SCSC – Mr. Boulineau indicated dates and participation by team in the webinar and that staff will be prepared for the report and presentation.
- FY17 Amended Budget – an initial draft of the FY17 budget was provided for review. There was no action or discussion.
 - FY18 – Draft Budget Timeline – Mr. Brewington reported that the board needed to have two public sessions involving the budget and advertise those to the public. The board anticipates these sessions in May and June.
- SCSC Auditor Options for FY17 – Mr. James and Mr. McLeod were requested to vet and provide a recommendation to Terence Washington.
- Parent Survey – an overview of the parent survey responses was provided.
- School Calendar – The board discussed options as presented and discussed questions around traditional calendar vs starting post-labor day. Mr. Weir made a motion to approve “Plan B” and Mr. Mcleod made a second. No additional discussion followed. The motion passed unanimously.

VI. OPEN FORUM

- Multiple clarifications on the dress code were requested. Board provided answers where requested.

Next Meeting Date – May 16, 2017

Adjournment

There being no further business, motion was made by Mr. James and seconded by Mr. Weir to adjourn the meeting. The meeting adjourned at 5:05 PM with Peace and Harmony Prevailing.

Robert Buchwitz, Board Chair

Date: _____