

MEETING MINUTES

Board: Hephzibah Charter Foundation
Board Meeting: May 16, 2017
School(s): Georgia School for Innovation and the Classics

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
05-16-17	4:02 p.m.	4:32 p.m	TBD	TBD	W. McLeod
Meeting Location:					
Teleconference					

Attended by:	
Robert Buchwitz Wright McLeod Brent Weir Glenn O'Steen Roger James	
Highlights:	

CALL TO ORDER

The meeting commenced at 4:02 P.M.

I. Administrative Functions

- Approval of Minutes - Mr. Weir made a motion to approve and Mr. McLeod made a Second. Adopted unanimously.

II. School Related Reports

III. Financial Reports

- Monthly Financial Report
- No questions were presented around the report. Mr. Weir made a motion to accept the report as presented and Mr. McLeod made a Second. Adopted unanimously.

IV. Old Business

- Comprehensive Performance Framework Presentation to SCSC - Mr. Boulineau provided information about the upcoming presentation to the SCSC.

- FY18 Draft Budget Timeline - It was discussed that the FY18 budget would be presented at the next meeting and two public sessions were required to adopt and remain in compliance.
- SCSC Auditor Selection - Mr. McLeod Reported that committee interviewed the two firms and made the selection of Mauldin and Jenkins as the auditor for FY17. Both acknowledged that the scope would include an audit of enterprise funds. Mr. McLeod made a motion to retain Mauldin and Jenkins as auditor for FY17. Mr. Weir seconded. The motion passed unanimously.

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V. New Business

- Interim Principal Role - Ms. Paula Kaminski was recommended to be approved in that function. Mr. McLeod made a motion to name Ms. Paula Kaminski as interim principal. Mr. Weir seconded the motion. The motion passed unanimously.
- 2016-2017 to 2017-2018 Transitional Timeline and Activities
 - Mr. Buchwitz provided the outline for information purposes on the proposed activities to transition into the new academic year.

Next Meeting Date – June 20, 2017

Adjournment

There being no further business, motion was made by Mr. James and seconded by Mr. Weir to adjourn the meeting. The meeting adjourned at 4:32 PM with Peace and Harmony Prevailing.

Robert Buchwitz, Board Chair

Date: _____